

MINUTES  
Faculty Senate On-Line Review Committee  
Sept. 19, 2011

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In attendance: Delano Gray, Brian Peterson, Jose Longoria, Leonard Bliss, Lorna Veraldi

The meeting was called to order at 12:30 p.m.

-Faculty Senate Chairperson Thomas Breslin listed the committee's duties and responsibilities as set out in the Faculty Senate Constitution:

On-Line Review Committee

a. Membership:

The Committee will be composed of at least five members, appointed by the Chair of the Faculty Senate with the approval of the Steering Committee. At least three of the five must have had experience teaching an on-line course.

b. Duties and Responsibilities:

- i. To collaborate with the Vice Provost of Online Learning, FIU Online, and the Student Government Association to develop a strategic plan for the university's online learning programs;
- ii. To integrate online instruction into the existing faculty and administrative governance system;
- iii. To ensure the content, quality, and evaluation of online courses are equivalent to standards established for face-to-face courses;
- iv. To review and recommend university-wide policies regarding online instruction including fee structure and student access;
- v. To keep faculty abreast of recognized national standards of online instruction methods and modes of evaluation;
- vi. To assist academic units (colleges, schools, and departments) develop online learning instruction committees for the purpose of developing unit-specific online learning practices.

-Lorna Veraldi was elected chairperson by a unanimous vote of the committee members.

-The committee agreed that it would meet monthly on Mondays, from 12 noon to 2 p.m.

-For its next meeting on Oct. 17, the committee agreed that it would review the outcome of the first cohort of graduate students in the HEH business master's program. Delano Gray agreed to interview Clark Wheatley of the College of Business concerning the HEH experience and to invite him to the October meeting to discuss the HEH business degree program with the committee. Delano Gray also agreed to call the Provost's office, if necessary, to gather additional information on the current state of the HEH contract.

-The committee also agreed that it would begin to consider recommendations for the University's strategic plan for online learning at the October meeting. Brian Peterson agreed to draft and circulate by email recommendations for the committee's consideration at the October meeting.

At 2 p.m. the meeting was adjourned.